

# Rapid Order Entry Application

## Quickly Enter Sales Orders

Call Centres are all about sales and the Opera 3 Rapid Order Entry Application is designed to streamline the order entry process, to help you process more sales and improve customer service.

Integrated with the Opera 3 SOP and SPM Applications the Rapid Order Entry Application can be launched using shortcut keys and displays details of order lines that the customer has previously purchased. For each item the order history is displayed and includes price and quantity details. With this information it is easy to re-order regular items by just entering the new order quantity.

The screenshot displays the 'Rapid Order Entry: ADA0001: Adams Light Engineering Ltd' application window. It features two main panels: 'New Order Details' and 'Order History'. The 'New Order Details' panel shows a table with columns for Reference, Description, New Ord Qty, Price, Value, and Disc %. The 'Order History' panel shows a table with columns for Document, Date, Type, Order No, and Qty. An 'Add Item' dialog box is open, showing details for 'Sony Stereo WX-C500', including Stock (ZACD005), Qty (2), Value (638.28), In Stock (7), Price (319.14), and Free Stock (7). The 'Add Item' dialog box also has 'OK' and 'Cancel' buttons.

Reference	Description	New Ord Qty	Price	Value	Disc %
CMAT044	Car Mat - Small	0	0.00	0.00	0.00
CMAT109	Car Mat - Medium	0	0.00	0.00	0.00
CMAT122	Car Mat - Large	0	0.00	0.00	0.00
CPOL001	Electric Car Polisher	0	0.00	0.00	0.00
DTRON16	Dialotron 16 Mobile Telephone	0	0.00	0.00	0.00
DTRON32	Dialotron 32 Mobile Telephone	0	0.00	0.00	0.00
ECAF001	Poppy Coral Air Freshener	0	0.00	0.00	0.00
ECCD001	Digital Compass	0	0.00	0.00	0.00
ECHC001	Heat and Massage Cushion	0	0.00	0.00	0.00
ECMH001	Mobile Phone Holder - Silver	0	0.00	0.00	0.00
ECRD001	Uniden LDR6157 Radar Detector	0	0.00	0.00	0.00
ENTPACK02	Entertainment Pack - Ipod/iPhone (Black)	0	0.00	0.00	0.00
FILTER001	Engine Oil Filter GL3AC	0	0.00	0.00	0.00

Document	Date	Type	Order No	Qty
DOC01337	31/03/2015	Ord	ORD00431	10
DOC01313	06/03/2015	Ord	ORD00423	2
DOC01159	12/09/2014	Ord/D'I	ORD00405	10
DOC01098	23/05/2014	Invoice	ORD00394	20
DOC00879	12/04/2013	Invoice	ORD00340	30

Reference	Description	New Ord Qty	Price	Value	Disc %
CMAT044	Car Mat - Small	5	12.00	60.00	0.00
CMAT109	Car Mat - Medium	0	0.00	0.00	0.00
CMAT122	Car Mat - Large	0	0.00	0.00	0.00
CPOL001	Electric Car Polisher	0	0.00	0.00	0.00
DTRON16	Dialotron 16 Mobile Telephone	0	0.00	0.00	0.00
DTRON32	Dialotron 32 Mobile Telephone	0	0.00	0.00	0.00

Document	Date	Type	Order No	Qty	Price	Value	Customer Ref
DOC01351	17/05/2016	Ord	ORD00436	5	11.50	48.88	CARMAT
DOC01337	31/03/2015	Ord	ORD00431	10	12.00	120.00	A912554652
DOC01313	06/03/2015	Ord	ORD00423	2	12.00	24.00	A911934949
DOC01159	12/09/2014	Ord/D'I	ORD00405	10	12.00	120.00	ADA-359855-ERGR484
DOC01098	23/05/2014	Invoice	ORD00394	20	12.00	240.00	ADA-349349-FDGF505

Of course sometimes a customer will order something for the first time, so the ability to add a new item can be quickly accessed via a shortcut key or from the menu. The Edit Item function can be used to see details of the item and change the price or quantity.

Once all items have been entered the standard Opera 3 SOP processing header form is displayed for delivery details to be confirmed.

Finally, confirmation of the order lines is displayed and any final changes can be made if necessary.

The image shows two screenshots of the Opera 3 software interface. The top screenshot is the 'New Order: ADA0001 - Adams Light Engineering Ltd' header form. It contains fields for Customer Address (Adams Light Engineering Ltd, Close Road, Gosforth Industrial Park, Gosforth, Northumberland, NC5 1WR), Delivery Address, Cust Ref, Due date (17/05/2016), Priority (1), W/House (MAIN), Destin. (GB), Raised By (MANAGER), VAT Reg., Valid To, Placed By, Placed With, and Comments. The bottom screenshot is the 'New Order Details: ADA0001 - Adams Light Engineering Ltd' form. It shows details for Reference CMAT044, Warehouse MAIN, In Stock 103, P.Orders 60, Description Car Mat - Small, Qty 5, Factor, Analysis ACCE01, VAT 1, Sell 12.00, Line Disc 0.00, Ext, Job Date, Cost inc. LC, Margin %, Profit, Job Ref, Due 17/05/2016, Priority 1, P/O, Project, Department, and Costing Analysis. Below these fields is a 'Due Order' table with columns Reference, Description, Quantity, Price, Disc., VAT, and Value. The table contains two rows: CMAT044 (Car Mat - Small, Qty 5, Price 12.00, VAT 1, Value 60.00) and ZACD005 (Sony Stereo WX-C500, Qty 2, Price 319.14, VAT 1, Value 638.28). At the bottom of the details form, it shows 'Order total ex VAT 698.28' and buttons for Post and Close.

Reference	Description	Quantity	Price	Disc.	VAT	Value
CMAT044	Car Mat - Small	5	12.00		1	60.00
ZACD005	Sony Stereo WX-C500	2	319.14		1	638.28

## Key Features

Easy to use order entry form

Order history information readily available

Integrated with the Opera 3 SOP Application and Opera 3 SPM Application

Supports Opera 3 Special Pricing and Discounts

Supports standard order acknowledgement processing